

## **BII ZAMBIA LIMITED (Build It International Zambia)**

### **Job Description: Construction Skills Trainers – Various Positions**

#### **Introduction**

Build It International (BII Zambia) is an NGO that creates opportunities for young people and their communities through skills training, work experience and essential community building projects. Our core values are Empowerment, Excellence, Collaboration and Courage. We have completed 51 building projects over the past 10 years since, including primary and secondary schools and health facilities. All projects include an on-the-job training. We have also trained over 1,200 men and women in basic construction skills and will increase the annual output significantly over the next four years, through our training Centre for Excellence.

#### **Summary of Training Roles**

- Build It International is seeking competent, experienced and qualified trainers to help our trainees develop skills particularly those needed to be successful in a working environment. We are looking for motivated, inspiring, enthusiastic, creative and energetic individuals who are experienced in delivering building skills related trainings in fields such as **Bricklaying, Plastering, Painting, Rough Carpentry and Tiling** in a professional way. The Trainer roles will be contract-based and each training will take at least 35 days with a maximum number of 23 trainees per cohort. The trainings will take place both in and out of Lusaka between October 2021 and December 2022. The trainers we are looking for should be able to deliver trainings which meet international quality assurance standards and should also be open to training and learning.

#### **Key Roles and Responsibilities:**

- Using BII's recommended resource materials, deliver courses to BII's building skills trainees both at BII's Centre for Excellence and at BII's community-based projects
- Develop schemes of work and daily lesson plans from the supplied Bricklaying syllabus in order to diligently deliver training
- Ensure highest standards of teaching throughout delivery, using a creative and interactive approach
- Be able to teach both theory and practical in a way that it should have an impact on trainees' lives
- Prepare the assessment tests at the end of each lesson and evaluate their understanding of the learning concepts.
- Assess the trainees with an (end- point assessment) combining aspects from selected topics/ elements covered
- Ensure that the safety working practice is held in high esteem at all times

#### **Reporting**

- Report against delivery of training must be compiled at the end of the Training course

- Complete all attendance logs, performance sheets and other documentation as required

### **Key Relationships**

This individual will report directly to the Senior Quality Assurance Officer/ Training Coordinator and work closely with:

- BII's Project Officer
- BII's Training Team

### **Qualifications and Experience**

- Craft certificate in either Bricklaying, Plastering, Rough Carpentry, Painting and Tiling or its equivalent
- Minimum of three years of experience in professional Skills training or five years of experience in a related field.
- Previous experience of working with an NGO is an added advantage.
- Technical Teaching Certificate or Diploma from a recognized institution
- Accreditation as a trainer by TEVETA is a prerequisite
- 4- 5 years of trade related experience within the construction sector

### **Key Skills**

- Excellent communication and interpersonal skills
- Good time management
- Ability to relate positively to BII's target group: men and women aged 18-35 years with minimal prior vocational skills or experience
- Creative and dynamic thinker able to problem solve and adapt messages to suit the audience
- Affinity to BII's mission and values of High Standards, Empowerment, Courage and Collaboration
- Good Computer Skills
- Ability and willingness to work and train the Community
- Willingness to work on short- term basis when required
- Good class management skills
- Ability to develop trainees understanding of various Bricklaying finishes and application processes associated with the various types

To apply please email a CV and cover letter to [recruitment@builditinternational.org](mailto:recruitment@builditinternational.org) with **'Trainer'** in the email subject. Please make sure that your documents are saved as your name and CV or cover letter E.g. Mulenga Mulenga CV, Mulenga Mulenga Cover Letter

**The deadline to apply is 1700 CAT on Thursday 14th October 2021. Only shortlisted applicants will be contacted.**